

Boone County Board of Commissioners Minutes
August 20, 2018
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Marc Applegate and Jeff Wolfe

Commissioners Absent: Donnie Lawson

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Marc Applegate opened the meeting at 9:12 am.

Approval of Minutes for August 6, 2018 (Regular Meeting):

Commissioner Jeff Wolfe made a motion to approve the minutes for the August 6, 2018 meeting. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. Acceptance of Maintenance Bonds for Edmonds Creek Section 2
 - Storm Drains & Subsurface in the amount of \$18,037.00
 - Erosion Control in the amount of \$3,389.00

Commissioner Jeff Wolfe made a motion to approve the acceptance of maintenance bonds. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

2. A JDAI Grant Administration Agreement on behalf of Jennifer Segner, who performs educational services for the participants in the JDAI Program. Jennifer is a special needs teacher, coach, and advocate. The contract agreement is in the amount of \$27 per hour.

Commissioner Jeff Wolfe made a motion to approve the JDAI Grant Administration Agreement. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

3. Two Changes Orders from ESG for the Key Bank building.
 - Change Order #1 in the amount of \$8,232.00 for the installation of a back-flow preventer on incoming fire service line.
 - Change Order #2 in the amount of \$16,660.00 for the installation of reinforcement of the structural joist under the rooftop air handling units.

Commissioner Jeff Wolfe made a motion to approve the change orders for ESG. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of Bid Opening for the Electronic Bill Payment & Presentment Services:

Bid opening for the Electronic Bill Payment & Presentment Services began at 9:17 am.

1. PayGov.US – Received August 15th at 2:48 pm
2. Invoice Cloud – Received August 16th at 2:14 pm
3. MSB Government Services – Received August 16th at 8:04 am
4. GovPayNet – Received August 17th at 8:50 am
5. First Data EMPS – Received August 17th at 8:50 am
6. Forte Payment Services – Received August 17th at 8:57 am
7. Aliaswire, Inc. – Received August 17th at 8:50 am

The following have been invited to be on the RFP Review Committee:

1. Jeff Wolfe, Commissioner
2. Debbie Ottinger, Treasurer
3. Vickie Foster, Health Department
4. Lori Rapp, Highway Department
5. Ken Hedge, Surveyor
6. Nikki Baldwin, Recorder
7. Kari Ragsdale, Chief Probation Officer
8. Michael Nielsen, Sheriff and/or his assigned designee

Commissioner Jeff Wolfe made a motion to take the bids under advisement.
Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of Bid Opening for the Crack Seal in Various Townships

Bid opening for the Crack Seal in Various Townships began at 9:26 am.

1. Freehill Asphalt with a total of the base bid plus all alternates bids in the amount of \$125,989. The bid was received on August 20th at 8:00 am.
2. The Harding Group with a bid in the amount of \$214,679. The bid was received August 20th at 8:36 am.

Commissioner Jeff Wolfe made a motion to take the bids under advisement.
Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of a Formal Thank You – Diana Freeman

Diana Freeman, chairman of the Bridge 32 Preservation Committee, presented a formal thank you letter that she had prepared for the Commissioners and read the letter aloud. (See Appendix #4)

Craig Parks, County Engineer and Director of Highway Department, gave a quick update on what to expect the upcoming months. The Highway Department has a pre-construction meeting scheduled on August 28th with Camden Construction, and they are requesting that Camden Construction brings a detailed schedule to the meeting. Craig and Attorney Bob Clutter have been trying to work through the procedure on how to utilize the funds donated by the Bridge 32 Preservation Committee. In addition to that, Craig is submitting a 2018 Community Crossings Application for 50% of the cost for the repair of Bridge#32.

In the Matter of Contract Extensions for AT&T – Sean Horan

Sean Horan, IT Support, presented two extension agreements with AT&T extending our current terms on the Big Easy Contracts.

Commissioner Jeff Wolfe made a motion to approve the two extension agreements with AT&T.
Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of a Request to Close the Extension Office for Training – Pandora Woodward

Pandora Woodward, 4-H Youth Educator, presented the request to close the Extension Office from 8 am to noon on Tuesday, September 4th for software training that was received from Purdue.

Commissioner Jeff Wolfe made a motion to approve the office closure.
Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

Other Elected Officials:

There was none at this time.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy / Josh Dickey
- e. Highway Department – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Construction in Right-of-Way Permit (201810023) for Boone County REMC for the placement of overhead lines beginning at US 421 and 500 N, east to 1100 E then south to 200 S and west to 700 E. Boone County REMC already has a \$50,000 annual blanket bond in place.

Commissioner Jeff Wolfe made a motion to approve the Right-of-Way Permit for Boone County REMC. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

2. Change Order #1 with Calumet Civil Contractors, Inc. in the amount of \$3,924 for the installation of construction signs accidentally left out of the original bid documents.

Commissioner Jeff Wolfe made a motion to approve Change Order #1 with Calumet Civil Contractors. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

3. Two Lease Purchase Agreements with Harrison County Board of Commissioners.

- Boone County shall lease the **2000 Etnyre Chip Spreader** to Harrison County for an annual fee of \$5,000. The Lease term shall be one year from the date of delivery. At the end of the Lease period, Harrison County may purchase the vehicle for \$25,000.
- Boone County shall lease the **1989 International 2600 Asphalt Distributor Tuck** truck to Harrison County for an annual fee of \$5,000. The Lease term shall be one year from the date of delivery. At the end of the Lease period, Harrison County may purchase the vehicle for \$25,000.

Commissioner Jeff Wolfe made a motion to approve the two Lease Purchase Agreements with Harrison County. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

4. 4-Way Stop recommendation for the intersection of Regents Park Drive and Westminster Drive located in Stone Gate. Attorney Bob Clutter and Craig has drafted an Ordinance for consideration at the next Commissioners meeting.

Commissioner Jeff Wolfe made a motion to approve the 4-Way Stop.

Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

5. The release of a bond permit for Augusta Underground in the amount of \$5,000 for the Right-of-Way Permit granted in August of 2016. The permit was for the boring of a water line at 6450 S and 850 E. Boone County Highway Department recommends the release of the bond.

Commissioner Jeff Wolfe made a motion to approve the release of the bond permit.

Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

6. A letter to Indiana Department of Transportation ("INDOT") for the 2018 Community Crossings Application for financial support of various projects.

Commissioner Jeff Wolfe made a motion to approve the letter and application for the 2018 Community Crossings. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

7. The request to add two additional phone lines for new iPads provided by Butler, Fairman & Suefert, Inc. to be used for maintaining the Highway Departments new sign inventory. Commissioner Jeff Wolfe made a motion to approve the two additional phone lines. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

8. The Whitestown Connector Project has a ribbon cutting scheduled for Wednesday, August 29th at 11:30 am.

In the Matter of Public Comments:

The Commissioners have decided to move their September 17th Commissioners Meeting to the following Monday, September 24th, due to the AIC Meetings scheduled during that week.

Commissioner Jeff Wolfe made a motion to move the Commissioners Meeting scheduled for September 17th to Monday, September 24th at 9 am. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of Document Signing:

There were none at this time.

In the Matter of Claims presented in today's meeting

See **(Appendix #2)**

Commissioner Jeff Wolfe made a motion to approve claims as submitted. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Jeff Wolfe made a motion to adjourn at 9:51 am. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.